



Bridges Hull
(A limited company and registered charity)

Report and Financial Statements
For the Year Ended 31st October 2013

Charity Number 1123951
Company Number 6467743

Bridges Hull

Financial Statements For the Year Ended 31st October 2013

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Bridges Hull

Legal and Administrative Information

Reference and Administrative Information

Charity name: Bridges Hull

Charity Registration Number: 1123951

Company registration number: 646 7743

Registered office and : Pennine Rambler
Operational address Pennine Way
Bransholme
Hull
Hu7 5EF

Managing committee

Mr R Bailey
Mr A Dorton
Mr P Martindale
Mrs T Strode
Mr N Strode

Trustees

Mr R Bailey
Mr A Dorton
Mr P Martindale

Audit - Accounts are independently inspected by Mr S K Holmes

Bankers – HSBC 312 Seven Sisters Road Finsbury Park London N4 2AW

Report of the Trustee's

Our aims and objectives

Our charities purposes as set out in the objects contained in the company's memorandum of association are to:

- (a) To act as a resource for children and young people up to the age of 25, and their families/carers, living in Bransholme by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:
 - (i) advancing in life and relieving the needs of young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - (ii) advancing education;
 - (iii) relieving unemployment;
 - (iv) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
- (b) To advance the Christian faith for the benefit of the public living in Bransholme for the benefit of the public through the holding of prayer meetings, lectures and public celebrations and/or distributing literature on the Christian faith to enlighten others about the Christian faith in accordance with the Evangelical Alliance's statement of belief
- (c) To relieve the physical and mental ill health of persons living in Bransholme, who are suffering from bereavement, loss, hardship, neglect, abuse, or in need by reason of addiction to alcohol or drugs, in particular by the provision of counselling and support.
- (d) To develop the capacity and skills of the members of the socially and economically disadvantaged community of Bransholme, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- (e) To educate young people in matters of sex and contraception and to preserve and protect the good health, both mental and physical of parents, young people and children living in Bransholme, and to develop amongst them a sense of responsibility in regard to sexual behaviour with the aim of preventing and mitigating the suffering and financial hardship caused by unwanted pregnancy.
- (f) The promotion for the benefit of the public of urban regeneration in areas of social and economic deprivation in Bransholme,

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Ensuring our work delivers our aims

We review our activities on a regular basis by having a trustee meeting approximately every 8-12 weeks. This review looks at the current activities that are being run, their successes, failures costs and benefits to our organisation and the people we work with. We have referred to the guidance contained in the Charity Comissions general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Our work for the current year 2011/12 is outlined in our document
**“REPORT ON THE WORK UNDERTAKEN BY BRIDGES HULL
2012-2013”**

Financial Review

Against the backdrop of limited resources and insecurities over future funding we have had to control costs tightly. Overall we ran a defecit for the year of £1,226, reducing our reserves to only £362. This was driven by the cost of renovating our new premises. Please see below for more information.

Funding Streams

Our contract to supply an alternative educational curriculum to Kingston College of Arts ended in June 2012, previously it had made up approximately 30% of our income and was worth £23,400 per year.

We gained a new contract to operate 2 youth clubs for Hull City Council in April 2012 for 12 months, running 2 sessions per week, this is worth in the region of £13,000 a year. The net result of these changes means that we have had to reduce our outgoings, the largest of which is wages and salaries.

We expect the next few years to be equally as hard financially as cuts continue to schools and local authority budgets, however longer term we see an opportunity as these state organisations start to tender out services which they previously provided in house. As a lean flexible organisation we feel that we are well placed to provide these services and gain a more stable long term income.

During the year we received £3,332 from Swallow Hill Homes (a company owned by one of our trustees), this compares to £14,336 the year before, the reduction is due Swallow Hill Homes purchasing the Pennine Rambler building

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for our use and as a result will not be able to provide any donations for the next few years.

Pennine Rambler

During the year we spent £18,861 renovating the building which we have secured a lease on, this former public house is situated in the centre of the estate close to our previous base. We had to move out of our previous base as the housing association that owned it scheduled it for demolition as part of a clearance in the area. We received grants of £13,146 & £3,332 from Swallow Hill Homes towards this work, meaning that £2,383 came from the cash flow.

The former managers flat above the Pennine Rambler has been renovated by the local housing association and as such this will generate a net benefit of around £4,000 a year from April 2013.

Reserves Policy

The overspend in the year highlighted the fact that we do not have any reserves in case of emergency, our previous building was leasehold and very small which shielded us from any sudden cost shocks, however the new building is larger and has a greater maintenance & energy cost. It is our plan to put 5% of income aside over the next few years until we have a £10,000 cushion in place. This would allow us to deal with a financial shock. The management committee will decide as part of their 8-12 weekly meetings the extent to which activities and expenditure operate at to allow a reserve to be built up.

At the year end the charity held an accrual of £7,500 for income from the Tudor Trust relating to the period from November 2012 – February 2013.

Plans for the coming year 2012/13

We have been pre warned by the council that they are likely to cut funding for the youth club we run by 10%, we are likely to deal with this by reducing the number of sessions we run. The youth club is likely to run at this level for 2 years so until March 2015. Our funding from Tudor Trust is currently due to expire in January 2014 so we are approaching various organisation to gain another income stream if this doesn't continue.

The charity is working closely with the council as they start out sourcing more services externally and we feel longer term this is likely to provide the bulk of our income.

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Governing document

The organisation is a limited company. Incorporated on the 9th of January 2008 and registered as a charity on the 2nd of May 2008. The company was established under a Memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association. In the event of the company being wound up its members would not be liable to contribute anything.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee serve an indefinite term.

All members of the Management Committee give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 7 to the accounts.

Due to the nature charity's work inevitably focuses upon young people. The Management Committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has, sought to identify new trustees who would be willing to become members of the centre and use their own experience to assist the charity.

Local politics, youth work and business skills are well represented on the Management Committee. In an effort to maintain this broad skill mix, members of the Management Committee are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Management Committee.

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Risk management

The managing committee reviews risks that the charity faces during its regular meetings. The two full time youth workers update the committee of day to day activities and in between these meeting if a situation comes up that requires immediate action the youth workers will email the trustees their views on how to deal with a situation.

The reduction in council and government funds for work in this area is seen as a significant risk as charitable organisations are also seeing significant increases in funding applications from other charities. It is viewed that in the next 2-3 years we will continue to have to control costs very tightly until the consolidation/shake out has happened.

These policies are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational structure

Bridges Hull has a Management Committee made up of 3 Trustees and the 2 Senior Youth workers who meet every 8-12 week and are responsible for the strategic direction and policy of the charity. At present the Committee has five members from a variety of professional backgrounds relevant to the work of the charity. The youth workers are fully involved in the discussions but do not vote on issues..

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the senior youth worker. The Senior Youth worker is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

The senior youth worker has responsibility for the day to day operational management of the Centre, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related parties

Our senior Youth workers sit on various local boards and committees. Our representation with other local organisations has provided invaluable to the charity in establishing improved links within the community and identifying relevant policy developments and prospective funding.

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Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

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Auditors

Bridges hull are exempt from having a statutory audit under companies house rules. However our accounts are independently examined on an annual basis and checked by Mr S Holmes a Fellow Member of the Association of Accounting Technicians (FMAAT)

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on 15th January 2013 and signed on its behalf by:

Mr R Bailey (Director)

Bridges Hull Statement of Financial Activities (including Income & Expenditure Account) for the year ended 31st October 2012

		2011/12		2010/11
	Notes	£		£
Total incoming resources	2	75,739		67835
Resources expended				
Expenditure on Pennine Rambler renovation		18,861		0
Salary & Wage costs	3	39,846		40,493
Fundraising trading: cost of goods sold and other costs		233		0
Capital costs for youth club		2,029		0
Activity costs		4,504		9,206
Operating insurance		543		756
Building operating costs - Pennine	4	6,136		7,579
Building operating costs – Appin Close		803		1,614
Minibus running costs	5	2,392		3,431
IT running costs		1,127		2,794
Total resources expended		76,965		66,791
Surplus/ Loss on the year		-1,226		1,044
Other recognised gains		0		0
Net movement in funds		-1,226		1,044
Reconciliation of funds				
Total funds brought forward		1,588		544
Total funds carried forward		362		1,588

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**Bridges Hull Balance sheet (including Income & Expenditure Account) for
the year ended 31st October 2012**

		2011/12		2010/11
	Notes	£		£
Fixed assets		0		0
Current assets				
Debtors		3,651		15,130
Petty cash		146		310
Bank account		6,977		6,831
			10,773	22,271
Current liabilities				
Creditors: short term		9,889		17,385
Taxation		382		3,173
Wages		139		125
Total current liabilities			10,411	20,683
Current assets less current liabilities			362	1,588
Long term liabilities		0		
Funds b/f			1588	544
Profit & Loss account			-1226	1,044
Funds c/f			362	1,588

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the management committee on 15th January 2013 and signed on its behalf by:

Mr R Bailey, Secretary

Notes forming part of the Financial Statements for the year ended 31 October 2013

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

- All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:
- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Clothing and other items donated for resale through the charity's shop are included as incoming resources within activities for generating funds when they are sold.
- Investment income is included when receivable.

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- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

(e) Fixed assets

The charity does not hold any capitalised fixed assets, the building is rented on a peppercorn rent, all other items are purchased second hand and of virtually nil value for resale, as such Bridges Hull doesn't capitalise these purchases.

The charity does not hold any investments.

2. Income breakdown

Description	2011/12	2011/10
Schools work & Youth club	£29,234	£19,557
Tudor Trust	£22,260	£22,000
Swallow Hill Homes	£3,332	£14,336
Fund raising for pennine renovation	£11,296	£9,382
Donation phasing/ accrual	£2,665	£-4,364
Individuals	£4,635	£3,183
Donations – churches	£742	£2,478
Donations other	£702	
Other income	£873	£1,262
Total income	£75,739	£67,834

3. Salary & Wage costs expended

Description	2011/12	2011/10
Youth worker & manager wage costs	£32732	£28,497
Youth work trainee's wage costs	£3481	£4,944
Admin wage costs	£3634	£5480
Family support worker		£1573
Total costs	£39,846	£40,493

The charity does not operate any pension scheme for its employees.

4. Building running costs – New building the Pennine Rambler

Description	2011/12	2011/10
Building business rates, & water	£1222	
Council tax on managers flat	£901	
Premises insurance	£1544	
Electricity	£1063	
Security	£394	
Other	£712	
Phone line rental	£300	
Total building running costs	£6,136	£7,579

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Building running costs – Old building 22 Appin Close

Description		2011/12		2011/10
Building business rates, & water		£176		
Leaseholder charges		£189		
Electricity		£98		
Phone line rental		£114		
Total building running costs		£803		£1,614

5. Minibus running costs

Description		2011/12		2011/10
Vehicle Repairs		£153		
Fuel		£1167		
Road Tax		£165		
Insurance		£815		
Total minibus costs		£2,392		£3,430

The charity believe the current minibus has a useful life of around 3-4 years and at it has been identified that in the next couple of years we will need to apply for grants to replace it.

The minibus is made available at no charge to other community groups on occasions through the year, subject to them covering their own fuel costs. These groups include the youth service, bodmin road church, the big food group, a youth football team. The minibus is also used for all of Bridges activities off site.

7. Trustee Remuneration & Related Party Transactions

No members of the management committee received any remuneration during the year. Travel costs amounting to £87 were reimbursed to 1 member of the management committee.

The building which the charity have moved into is owned by Swallow Hill Homes, the company owned by one of the Trustees, Mr R Bailey, it was purchased with the intent of letting it to Bridges Hull and half the cost (£40,000 each) were put up by Mr A Dorton and Swallow Hill Homes. This was seen as the only way a sizeable stable home for Bridges Hull could be found as our previous building was earmarked for demolition by the local housing association.

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8. Taxation

As a charity, Bridges Hull is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

10. Debtors: Amounts Falling Due within One Year

Description	2011/12	2011/10
Debtors	£682	
Gift aid to be reclaimed	£1,069	
Prepayments	£1,900	
	£3,651	£15,130

11. Creditors: Amounts Falling Due within One Year

Description	2011/12	2011/10
Trade creditors	£1,746	
Grant income accrual	£7,930	
Accruals	£213	
Total	£9,889	£20,683

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